

## **Florida Christian College Facilities Use Agreement**

It is both the pleasure and part of the mission of Florida Christian College to have guests use our facilities and our grounds. However, due to increased use and increased demand on the facilities and grounds, we have become aware of the need to create a written document that explains our requirements for use of the facilities and grounds. Our intention is to communicate these requirements to you in order to both make your use of our facilities a pleasant one and help communicate our requirements.

We realize that this is a rather long document. However, please read the following items carefully before signing and plan to follow the regulations while you are on campus.

### **Insurance Certificate**

All outside vendors are required to have on file a certificate of insurance prior to the event being held on College property. Florida Christian College must be added to the insurance certificate as an additional insured.

### **Custodial Requirements**

- a. The facilities must be left in the same condition as they were received.
- b. All damage and/or excessive wear and tear, as determined by the College, will become the responsibility of the group using the facility or grounds.
- c. If necessary, the cost of custodial and/or maintenance services to restore and repair will be added to the cost of the use of the facilities or the grounds.

### **Damaging/Defacing the Apartment/Furniture**

- a. Apartments may not be defaced in any manner whatsoever, including hanging items in the interior in a manner that defaces the apartment.
- b. The use of water balloons, water guns, and so forth is forbidden inside buildings.

### **Damaging/Defacing Exterior**

- a. No items may be stored outside of campus housing.
- b. Bicycles must be stored inside campus housing or on the provided bicycle racks.

### **Pets on Campus**

Pets are not allowed.

### **Curfew Violation**

- a. Visitors will need to abide by the following campus curfew times. Please do not plan to be on campus, outside of an apartment, during these times.
  - i. Sunday through Thursday – Midnight to 5:30A.M.
  - ii. Friday and Saturday – 1:00A.M. to 5:30A.M.

### **Loitering in Apartment Areas**

The physical design of on-campus, single student housing creates a potential problem when members of the opposite sex are visiting at the door of an apartment. While there is nothing inherently wrong with visiting outside the door of an apartment, visitors must adhere to the following guidelines in order to protect the rights of others living in the apartment:

- a. As a courtesy, if an open door conversation is taking place, the other occupants of the apartment should be made aware of the situation.
- b. Once a visitor enters the space of the doorway in any fashion, room visitation rules apply and will be enforced.
- c. Chairs, stools, and so forth create an exit hazard in case of fire. They should not be set out in front of the doorway or on the walkway in front of the apartments.
- d. The right of other occupants of the apartment to request that the door be closed must be respected.
- e. Any attempt to look into the apartment in any manner in order to invade the privacy rights of the occupants of the apartment is considered loitering with intent to invade privacy.

### **Misuse of Campus Technology**

Campus technology may not be used in a manner deemed inappropriate by the College.

### **Weapons on Campus**

No member of the campus community is permitted to possess a weapon on campus. Possession of some weapons on school grounds is against state and federal law. Items considered weapons by the College and thus not permitted anywhere on campus property include, but are not limited to the following:

Firearms, pellet guns, BB guns, CO2 guns, paint ball guns, blow guns, water balloon launchers, other projectiles, explosives, dangerous chemicals, hunting knives, long blade knives, bows and arrows, crossbows, clubs, whips, spears, swords, martial arts weapons, and any other dangerous item.

Storage, use, or threat of use of firearms, weapons, incendiary devices, or explosives as listed above on College property or at College-sponsored activity sites is prohibited. This also includes malicious use of any instrument capable of inflicting serious bodily injury to any person.

### **Endangerment**

Endangering others or oneself is prohibited. Activities considered as endangerment include, but are not limited to

- a. Leaving doors or windows open or unlocked when not present in the apartment
- b. Hanging over handrails
- c. Admitting a stranger into an apartment or other campus facility
- d. Attempting to open locked windows from the outside
- e. Failing to comply with instructions from a Residence Assistant or the Residence Director
- f. Using the stove, toaster oven, or other such items in an irresponsible manner
- g. Having an open fire without permission from Student Life
- h. Creating a fire hazard

### **Lifestyle Standards**

This section of the Facilities Use Agreement discusses lifestyle standards. While the policies and procedures set forth in this section are intended to be specific in nature, they are also intended to be illustrative of the type of behavior expected of all students and the type of consequences possible in response to unacceptable behavior.

### **Disrespect**

Visitors must be respectful to others at all times. Specifically:

- a. College employees, including Residence Assistants and Campus Security, are to be respected and obeyed
- b. Fellow students and others on campus are to be respected
- c. Demeaning pranks are prohibited
- d. Disrupting a campus activity is prohibited
- e. The use of profanity or other abusive language is prohibited

### **Unacceptable Entertainment**

Visitors are not permitted to engage in activities that the College has determined are unacceptable. These activities include, but are not limited to

- a. Violent or graphic electronic games ('M' rating or above)
- b. Violent or graphic television, audio recordings, music, or Pornographic material
- c. Movies receiving a rating beyond that of PG-13 (R, NC-17 and X for example)
- d. Violent or graphic material accessed via the computer or other electronic means
- e. Illicit Gambling
- f. Illegal drug use or abuse of prescription/non-prescription medicine
- g. Use or possession of tobacco or alcohol in any form

### **Unacceptable Attire**

#### **General Attire**

Visitors are to dress in appropriate manners for the situation in which they find themselves. However, there are some overall standards that apply to every situation. The following is intended to be both specific and illustrative of the type of clothing that is not acceptable:

- a. Clothing that is excessively tight is not acceptable
- b. Skirts or shorts too short or with exaggerated slits are not acceptable
- c. Clothing that exposes the midriff, is low cut, or is strapless is not acceptable
- d. It is never acceptable for men to dress in manners normally associated with female attire

#### **Classroom/Chapman Center/Library**

Clothing generally viewed as "work casual" is acceptable in these areas. The following, at the classroom instructor's discretion, is intended to be both specific and illustrative of the type of clothing that is not acceptable:

- a. T-shirts, sweat pants, worn-out jeans, shorts, and other informal attire are unacceptable
- b. Bare feet are not acceptable
- c. Pajama-type clothing is not acceptable

#### **Gym/Athletic Activities/Apartment Area/SUB**

Clothing generally viewed as "informal" is acceptable in these areas. Recreational and social activities are opportunities to wear appropriate informal clothing. The following is intended to be both specific and illustrative of the type of clothing that is acceptable:

- a. Shorts of reasonable length
- b. Shirts that cover the midriff
- c. Swim attire with an appropriate cover

#### **Swimming Pool**

Swimsuits must be of good taste. The following is intended to be both specific and illustrative of the type of clothing that is not acceptable:

- a. Women – Swimsuits that expose the midriff and/or are excessively low or high cut.

- b. Men – Swimsuits that are excessively short, tight, or high-cut.

### **Unacceptable Display of Affection**

Excessive public affection creates an uncomfortable environment for others in the area and is not acceptable.

### **Sexual Misconduct**

Sexual intimacy between persons who are not legally married is not acceptable. Sexual intimacy has a broad definition that includes but is not limited to

- a. Sexual relations, physical contact, and intimate relationships
- b. Sexual assault, sexual harassment, and public indecency are prohibited.

### **Theft/Vandalism**

Theft and vandalism of College property or the property of others is prohibited. This includes activities that are intended to be “pranks”

### **Assault**

Assault in any form is prohibited. This includes, but is not limited to hazing, physical assault, harassment, detention, and stalking.

### **Falsification**

Dishonest practices by visitors are not acceptable.

### **Unauthorized Access/Entry**

Visitors are not permitted to enter areas, either locked or unlocked, that are not zoned for their use.

### **Violation of Established Laws**

The College will cooperate fully with all law enforcement officials should it be alleged that a visitor to the campus community has been involved in an illegal activity.

### **Campus State of Emergency**

Should the Vice President of Student Life declare a campus state of emergency due to internal or external factors, all visitors will be expected to comply with all instructions, including the request to discontinue the use of the campus facilities or grounds.

### **On Campus Vehicle Use**

This section of the Facilities Use Agreement is dedicated to vehicle use. While the policies and procedures set forth in this section are intended to be specific in nature, they are also intended to be illustrative of the type of behavior expected of campus visitors.

#### **On Campus Vehicle Operation**

Vehicles should be operated on campus in the following manner:

- a. Persons operating motor vehicles on campus do so at their own risk and must be licensed drivers.
- b. Parking or driving vehicles on the grass is prohibited unless the vehicle has been issued a lawn operation pass from Student Life or has been designated as a Campus Maintenance/Delivery

- c. Vehicle. Vehicles with permission to drive on the grass are to drive with extreme caution at a speed of not more than 10 MPH.
- d. The speed limit on campus is 15 MPH.

### **On Campus Vehicle Parking**

Vehicles should be parked on campus in the following manner:

- a. Due to security reasons, vehicles belonging to visitors must be parked in the parking lot adjacent to the Library (Lot A-2). Vehicles belonging to campus visitors, including individuals visiting the apartments must be parked in this designated visitor parking area.
- b. The area under the canopy area of the Chapman Center is for drop-off and pick-up only.
- c. Unattended vehicles are not permitted in the area.
- d. Visitors planning to leave a vehicle overnight must display a Visitor Parking Permit in the vehicle. Visitor parking permits are available from the Student Life Office in advance, during normal business hours.
- e. Vehicles must not display distasteful or offensive material.
- f. Vehicles parked on campus must have current license tags.

### **On Campus Vehicle Repair**

Vehicles belonging to visitors should not be repaired or maintained on campus.

### **Vehicle Removal**

Due to security reasons, vehicles that are not in compliance with the following restrictions or to those described above are subject to tow or a per vehicle ticketing fee may be added to the cost of using the facilities or grounds, at the College's discretion.

Vehicles are subject to immediate removal under the following conditions:

- a. Illegally parked in a Handicap Parking Space
- b. Left unattended in the canopy area of the Chapman Center (Maintenance and Delivery Vehicles excluded)
- c. Parked, without permission, on the grass or in non-visitor parking
- c. Parked anywhere that is not designated as a parking space